

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Andhra Pradesh State Bio-diversity Board – Hosting of 11th meeting of the Conference of Parties (CoP-11) to the Convention on Biological Diversity (CBD) from October 1st to 19th 2012 at Hyderabad – Formation of various Committees - Reg.

ENVIRONMENT, FORESTS, SCIENCE & TECHNOLOGY (FOR.II)
DEPARTMENT

G.O.Rt.No. 189

Dated: 18.04.2012

Read the following:

1. From the MoEF, GoI, OM No.C-12023/1/2011-CS-III, Dt.11-3-2011.
2. From the MoEF, GoI, Lr.F.No.6(3)/6/2011-IC.I-CBD, Dt.8-7-2011.

In a stake holders meeting held at New Delhi, on 23rd May, 2011 the venue Hyderabad was finalized for conduct of Cop-11 and CoP-11 Logo was released. In the high level meeting held between Hon'ble Minister of State for Environment and Forests, Government of India, and Hon'ble Chief Minister at Hyderabad a joint statement was made on the conduct of Conference of Parties (CoP-11) in Hyderabad from 1-19 October, 2012. It was felt that by hosting this prestigious conference, which is first of its kind for India, Hyderabad will be positioned at the top of the international arena on par with other international cities where previous conferences were held.

2. In the Steering Committee meeting held on 05-01-2012 between the Additional Secretary, Ministry of Environment and Forests, Government of India, and Special Chief Secretary, EFS&T, Government of Andhra Pradesh and officials of Ministry of Environment and Forests, Government of India and State Government associated with CoP-11, and other institutions like HICC, etc., at Hyderabad in Secretariat all the issues like accommodation, refurbishing of city roads from Airport to Venue and hotels accommodation, illumination of prominent buildings and heritage sites, upkeep and cleanliness of city roads and important tourist locations, organizing cultural events, exhibitions, food courts, utilization of premises and services of nearby institutions like Shilparamam etc. and other venues for side events, transport arrangements, were discussed at length.

3. In a high level meeting chaired by Hon'ble C.M on **03-03-2012** the preparations for hosting CoP-11 in Hyderabad were reviewed and it was decided to formulate the following committees viz., 1) State Level Steering Committee under the chairmanship of the Hon'ble C.M., 2) State Level Co-ordination Committee headed by C.S. and 3) different Nodal Committees under the chairmanship of the concerned Hon'ble Minister and the concerned Secretary/Principal Secretary/Special Chief Secretary as its

Executive Chairman, for different purposes to ensure that CoP-11 is successfully conducted at Hyderabad.

4. Accordingly, it is proposed to constitute the following Committees for effectively organizing the Conference of Parties (CoP-11) to the Convention on Biological Diversity (CBD) during 1-19 October, 2012 in Hyderabad:

5. The composition and main functions of each committee are given below:

I. State Level Steering Committee headed by Hon'ble C.M.

1	Hon'ble Chief Minister	-	Chairman
2	Hon'ble Minister for Finance	-	Member
3	Hon'ble Minister for Home	-	Member
4	Hon'ble Minister (FES&T)	-	Member
5	Hon'ble Minister for Tourism	-	Member
6	Hon'ble Minister for Transport	-	Member
7	Hon'ble Minister for Municipal Admn	-	Member
8	Hon'ble Minister for Medical & Health	-	Member
9	Hon'ble Minister for I & PR	-	Member
10	Chief Secretary	-	Member
11	Director General of Police	-	Member
12	Spl. C.S., EFS&T Dept.	-	Member/Convener
13	Chairman, NBA, Chennai	-	Member
14	Chairman, APSBDB, Hyderabad	-	Member
15	Representative of MoEF, GOI	-	Member
16	PCCF, A.P. Hyderabad	-	Member

Functions:

To review overall preparatory arrangements for organizing CoP-11 by getting the feed back from various departmental/ nodal committees constituted and to render necessary guidance. Frequency of meeting is once in a month and even early as per need.

II. State Level Co-ordination Committee headed by C.S.:

1	Chief Secretary	-	Chairman
2	Spl. Chief Secretary, EFS&T	-	Member/Convener
3	Principal Secretary, Finance(PFS)	-	Member
4	Principal Secretary, YAT&C	-	Member
5	Principal Secretary, TR&B	-	Member
6	Principal Secretary, MA&UD	-	Member
7	Principal Secretary, Culture	-	Member
8	Principal Secretary, Home	-	Member
9	Principal Secretary, Med & Health	-	Member
10	Principal Secretary, GAD (Political)	-	Member
11	Spl. Secy., GAD (Protocol)	-	Member
12	Commr. & E.O. Secy., I & PR	-	Member
13	DGP, A.P., Hyderabad	-	Member
14	Prl. CCF, A.P. Hyderabad	-	Member
15	Prl. CCF (WL) & CWLW, Hyderabad	-	Member
16	Chairman – NBA	-	Member

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| 17 | Chairman – APSBDB, Hyderabad | - Member |
| 18 | Joint Secretary, MoEF – GoI | - Member |
| 19 | Professional Conference Organizer | - Member |

Functions

To review the action taken by all the State level departmental committees for facilitating arrangements for CoP-11 in a befitting manner and to guide the committees for successful conduct of CoP-11.

III . CoP-11 Secretariat:

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|----|--|-------------------|
| 1 | Spl. Chief Secretary – EFS&T | -Chairman |
| 2 | Prl. CCF | -Member |
| 3 | Prl. CCF (WL) | -Member |
| 4 | Spl. Secretary (Forest) | -Member |
| 5 | Spl. Secretary (Environment) | - Member |
| 6 | Chairman, APSBDB, Hyd | - Member/Convener |
| 7 | Member Secretary – A.P. SBDB, Hyd | - Member |
| 8 | Sri.K.S. Reddy – APCCF | - Member |
| 9 | Sri Venkatramana Reddy, CCF, Hyd., Circle | - Member |
| 10 | VC&MD, APFDC Ltd., APFDC | - Member |
| 11 | Sri SBL Misra, IFS, APCCF(FAC) | - Member |
| 12 | Director, APFA | - Member |
| 13 | All Nodal Officers from the associated departments | - Member |

Functions:

- Overall functions of various nodal committees to be reviewed as per the target dates.
- Participate in the Committee meetings to assist in the preparation.
- Prepare the report on timely basis and report to the State Level and National Level Committees.

IV. Nodal Committees:

1. Reception, Accommodation, Food & Protocol Committee:

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|----|------------------------------------|---------------------|
| 1 | Hon'ble Minister for Industries | - Chairman |
| 2 | Principal Secretary, GAD(Pol) Dept | -Executive Chairman |
| 3 | Principal Secretary, Tourism | - Member |
| 4 | Secretary to Govt. Tourism | - Member |
| 5 | Spl. Secy., G.A.(Protocol) Dept | - Member |
| 6 | Managing Director, APTDC | -Member-Convener |
| 7 | Representative from HCVB | - Member |
| 8 | Representative from HICC | - Member |
| 9 | Addl. DG/IG Intelligence | - Member |
| 10 | I.G. Security (Intelligence) | - Member |
| 11 | Commissioner of Police, Hyderabad | - Member |
| 12 | Commissioner of Police, Cyberabad | - Member |
| 13 | A Member from the Co-ordination | |

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| Sectt. | - Member |
| 14 Nodal officer of the concerned dept. | - Member |

Functions

- A. Food arrangements at the venue and at exhibition stalls etc.
- B. Identifying hotels close to the venue, and provide information to concerned.
- C. Prepare a route map with details of hotels for posting on CoP-Website.
- D. Fix the rates of hotel rooms for various categories upto July, 2012.
- E. Present the details of hotel accommodation etc. to Professional Conference Organizer (PCO) set up by MoE/GoI.
- F. Preparation of a map indicating Hotels, locations, routes, distances from Airport, venue and other tourist places and supply the same to concerned.

2. Transport Committee:

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|--|----------------------|
| 1 Hon'ble Minister for Transport | - Chairman |
| 2 Principal Secretary, TR & B | - Executive Chairman |
| 3 Commissioner, Transport | - Member |
| 4 Managing Director, APSRTC/Commissioner | - Member |
| 5 Commissioner, GHMC | - Member |
| 6 A member from the Coordination Sectt. | - Member |
| 7 Managing Director, APTDC | - Member/Convener |
| 8 IG of Police (Law & Order) | - Member |
| 9 Addl. Commr. of Police (Traffic) Hyderabad | - Member |
| 9 Nodal officer of the concerned dept. | - Member |

Functions:

- A. Work out the route maps for transporting the delegates without any inconvenience to delegates as well as general public.
- B. Work out the requirement of buses/mini buses/cars/other means to transport the delegates from Airport to hotel, venue and back.
- C. Work out the day to day logistic plans to transport the delegates.
- D. Arrange sufficient number of trained supervisors to look after the arrangement of buses from the hotels to the venues.

3. Security Committee:-

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|---|----------------------|
| 1 Hon'ble Minister for Home | - Chairman |
| 2 Spl. C.S. / Prl. Secy., Home | - Executive Chairman |
| 3 Prl. Secy., GAD (Political) | - Member/Convener |
| 4 Spl. Secy., GAD (Protocol) | - Member |
| 5 Director General of Police, Hyderabad | - Member |
| 6 Commissioner of Police, Hyderabad | - Member |
| 7 Commissioner of Police, Cyberabad | - Member |
| 8 Inspector General/Addl. DG, Law & Order | - Member |
| 9 Inspector General/Addl.DG,
Intelligence (Security) | - Member |
| 10 A member from the Coordination Cell | - Member |
| 11 Nodal officer of the concerned dept. | - Member |

Functions:

- a) Law & Order in the vicinity of both venue and hotels and other places of movement of the delegates etc.
- b) Security to delegates in the hotels and in the twin cities/other places.
- c) Co-ordinate with UN Security officials for registration at the venue
- d) Ensure smooth flow of traffic in the routes designated for CoP-11 buses.

4. City Beautification & Upkeep Committee

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|----|--------------------------------------|---------------------|
| 1 | Hon'ble Minister for M.A. & U.D. | - Chairman |
| 2 | Principal Secretary, MA & UD | -Executive Chairman |
| 3 | Commissioner, GHMC | - Member/Convener |
| 4 | Commissioner, HMDA | - Member |
| 5 | Commissioner, Horticulture | - Member |
| 6 | SE – R&B | - Member |
| 7 | Prl. CCF(SF), Hyderabad | - Member |
| 8 | Prl. CCF (WL) & CWLW | - Member |
| 9 | CCF, Hyderabad | - Member |
| 10 | MD, HMW & S Board | - Member |
| 11 | M.S., APPCB | - Member |
| 12 | A Member from the Coordination Cell | - Member |
| 13 | CE, NHA | - Member |
| 14 | CE, R&B (Roads) | - Member |
| 15 | CE, R&B (Buildings) | - Member |
| 16 | Nodal officer of the concerned dept. | - Member |

Functions:

- A. Refurbishing and upkeep of all city roads identified.
- B. Sanitation and upkeep in and around tourist and other places.
- C. Illuminate the important heritage buildings which are of tourist importance.
- D. Tree plantations/Parks to be maintained properly.
- E. Beautification of city.

5. Cultural Committee:

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|----|--|---------------------|
| 1 | Hon'ble Minister for Tourism & Culture | - Chairman |
| 2 | Principal Secretary, YAT&C Dept., | -Executive Chairman |
| 3 | Secy./Prl. Secy., Tourism Dept | - Member |
| 4 | Managing Director – APTDC | - Member |
| 5 | Special Officer – Shilparamam | - Member |
| 6 | Director, Culture | - Member/Convener |
| 7 | Regional Dir., Dept of Culture, GoI, ITDC- | Member |
| 8 | Director, APNGC | - Member |
| 9 | A Member from the Coordination Cell | - Member |
| 10 | Director, Tourism, APTDC | - Member |
| 11 | Nodal officer of the concerned dept. | - Member |

Functions:

- A. Plan cultural Programmes to showcase India's cultural heritage including A.P. and on tribal classical culture forms in dance and music, art etc.

- B. Organize cultural events/programmes coinciding with special dinners to dignitaries.
- C. Cultural events to be organized in the evening times at appropriate places designated.
- D. Organize trainings on local dance forms like Kuchipudi, Bharatanatyam etc.
- E. Identification and training of volunteers to help assist for smooth conduct of cultural programmes.

6. Exhibition Committee:

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|----|---|-------------------|
| 1 | Spl. Chief Secretary – EFS&T | - Chairman |
| 2 | Prl. CCF (WL) | - Member |
| 3 | Coordinator – HITEX | - Member |
| 4 | Representative from HCVB | - Member |
| 5 | Chairman – A.P. State Biodiversity Board | - Member |
| 6 | Member Secy., APSBDB | - Member/Convener |
| 7 | Secretary – National Biodiversity Authority | - Member |
| 8 | Director – NGC | - Member |
| 9 | Addl. PCCF (WL) | - Member |
| 10 | A Member from the Coordination Cell | - Member |
| 11 | Professional Conference Organizer (PCO) | - Member |
| 12 | Nodal officer of the concerned dept. | - Member |

Functions

- A. Plan the exhibition as per the accommodation
- B. Invite the applications for participation.
- C. Decide the participants for the exhibitions based on the theme of the conference.
- D. Formulate the rules for conduct of exhibitions etc.

7. Media Committee:

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|---|--------------------------------------|----------------------|
| 1 | Hon'ble Minister for I & PR | - Chairman |
| 2 | Commr. & EO Secy., G.A. (I&PR) | - Executive Chairman |
| 3 | Commr. / Director, I & PR | - Member/Convener |
| 4 | Director – Printing & Stationary | - Member |
| 5 | Director – NGC | - Member |
| 6 | MS, APSBDB | - Member |
| 7 | Commissioner, GHMC / Nominee | - Member |
| 8 | A Member from the Coordination Cell | - Member |
| 9 | Nodal officer of the concerned dept. | - Member |

Functions:

- A. Arrange for publicity in print and electronic media.
- B. Organize awareness campaigns in each district/Mandal headquarters.
- C. Organize the media to give full publicity to the event i.e., CoP-11.

8. Medical & Health Facilities Committee:

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|---|-------------------------------------|----------------------|
| 1 | Hon'ble Minister for HM & FW | - Chairman |
| 2 | Principal Secretary – Medical | - Executive Chairman |
| 3 | Director – Medical Services | - Convener |
| 4 | A Member from the Coordination Cell | - Member |

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|---|---|----------|
| 5 | Medical Official of GHMC | - Member |
| 6 | Director of Public Health & Family Welfare- | Member |
| 7 | Nodal officer of the concerned dept. | - Member |

Functions:

- A. Arrange facilities for medical & health care in the venue.
- B. Arrange hospital facilities in recognized hospitals.
- C. Medical facilities in and around the venue.
- D. Sanitation & hygiene at all places

9. Side events Committee:

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|---|---|--------------|
| 1 | Hon'ble Minister (FES&T) | - Chairman |
| 2 | Chairman – National Biodiversity Authority- | Exe-Chairman |
| 3 | Secretary-National Biodiversity Authority | - Member |
| 4 | Chairman – A.P. State Biodiversity Board | - Member |
| 5 | Director – A.P. Forest Academy | - Member |
| 6 | Representative/Nominee from HCVB | - Member |
| 7 | Representative from HICC | - Member |
| 8 | Professional Conference Organizer(PCO) | - Member |
| 9 | Nodal officer of the concerned dept. | - Member |

Functions:

- A. Thematically organize the side events based on content and UN officials.
- B. Plan the organization of the events on day to day basis.
- C. Collect the requirements of venues for the side events.
- D. List out requirements for each side events and co-ordinate with the PCO for the necessary items.

10. Venue and Stage preparation Committee:

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|----|--------------------------------------|-------------------|
| 1 | Spl. Chief Secretary – EFS&T Dept | - Chairman |
| 2 | Secy / Prl. Secy., Tourism Dept | - Member |
| 3 | Commissioner, GHMC | - Member |
| 4 | M.S., Pollution Control Board | - Member |
| 5 | Chairman, APSBDB | - Member/Convener |
| 6 | MS, APSBDB | - Member |
| 7 | Representative from HCVB | - Member |
| 8 | Representative from HICC | - Member |
| 9 | Representative from HITEX | - Member |
| 10 | Nodal officer of the concerned dept. | - Member |

Functions:

- A. Prepare the venues i.e. opening venue, conference venue and side event venues for CoP-11.
- B. Prepare the venues as per the security and protocol requirements.
- C. Sufficient fire proof systems to be organized.
- D. Prepare the stage suiting the theme
- E. Flower decoration and other decorations
- F. Fire proof arrangements
- G. Protocol arrangements in collaboration with UN Security and local police.

6. The above Committees are hereby constituted with the mandate given to perform their functions. All the Secretaries / Executive Chairmen of the Committees are therefore requested to take all the steps and start functioning with immediate effect to perform the functions mentioned above; and coordinate the activities with EFS&T Dept., A.P. State Biodiversity Board & National Biodiversity Authority. All the Nodal officers identified should take lead role, to ensure that CoP-11 is organized in a befitting manner.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M. SAMUEL
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Chairman of the concerned Committee
The Executive Chairman of the concerned Committee
The Member / Convener of the respective Committees
All Members of the respective Committees
The Principal Secretary to Chief Minister
The Secretary to Chief Minister

Copy to:

PS to Chief Minister
PS to Minister (EFS&T)
PS to Chief Secretary
PS to Spl. Chief Secretary (EFS&T)
PS to Spl. Secretary (Forest)
PS to Spl. Secretary (Env.)

//FORWARDED:: BY ORDER//

SECTION OFFICER